



**Town of Chapel Hill
Meeting Minutes
Board of Mayor & Alderman**

Monday, March 14, 2022

6:00 PM

Board Room

The Town of Chapel Hill Board of Mayor and Alderman met for their regular monthly meeting on Monday, March 14, 2022 at 6:00 p.m.

Members Present: Mayor Mike Faulkenberry, Alderman Dale Brown, Alderman Jonathan Gilbert, Alderman Marion Joyce, Alderman Dottie Morton, Alderman Joe Sedlak, and Alderman Brian Williams.

Also present were Town Administrator Danny Bingham and Attorney Todd Moore.

Danny Bingham called roll with all members being present.

1. Approval of the Agenda
2. Approval of the Minutes
3. Approval of Reports
4. Citizen Input:
 - a. Members of the Events Committee were here and the following was discussed:
 - Mayor Faulkenberry asked how to get the events (Main Street Festival and Town events) together.
 - Alderman Morton advised we need some ground rules and said the events committee should set rules, with everyone's input.
 - Mayor Faulkenberry advised doing events at separate times or working together. All agreed we need to work together.
 - Events Committee will have three events this year: July 4th, one in October, and one the same day as the Christmas parade.
 - Discussed getting some businesses in town to be corporate sponsors for events.
 - Town Administrator Bingham suggested working together and get a list of expenses together and present it to the Board and work on getting corporate sponsors.

- Events committee stated they feel like they are being left to clean up trash after the event. Danny suggested getting a couple of extra WM cans for the public to use for trash.
 - Advertising event – will the Town advertise or just the Events Committee?
 - Alderman Williams suggested moving the event to the field at the school. The events committee is not in favor of this – they want it to stay on the main road so individuals driving through town will see the festival and stop.
 - Alderman Gilbert suggested starting the festival earlier and then go into the fireworks event.
 - Events committee stated vendors are charged \$20 booth fee and this money is used for charity to benefit families in need.
 - Mayor Faulkenberry will get with the events committee to schedule a meeting next week with Town Administrator Bingham.
5. Communication from Mayor and Alderman:
- a. Mayor Faulkenberry appreciates Danny coming on Board with the Town.
 - b. Mayor Faulkenberry appreciates everyone being here for the Board meetings.
6. Reports from Staff:
- a. Town Administrator Bingham complimented the PD and FD on everything they do.
 - b. There was a TOSHA inspection this week. Town Administrator Bingham will be addressing a few minor concerns and will follow up.
 - c. Town Administrator Bingham will set up monthly meetings with the MG Group.
 - d. Town Administrator Bingham is working on an updated fee structure for Planning Commission and will have new schedule as soon as possible.
 - e. Discussed sanitation collection. A rate increase on garbage bill was approved last month. WM has advised they will need to re-negotiate their contract. It was suggested we could possibly wait until after they re-negotiate their contract and have the increase to our customers go into effect on July 1st.
 - f. Time sheets were discussed and it was decided we no longer need to include copies of the time sheets in the BOMA packet. We do still need to get monthly reports from PD, FD, and Codes showing activity for the month.
7. New Business:
- a. Mayor Faulkenberry would like for the Board to consider increasing the purchasing limit for Town Administration to approve before it goes before the Board. Would like to increase from \$5000 to \$10,000. Todd Moore advised he

thought this had already been approved. Todd will check for an ordinance and advise.

8. Resolution 2022-11:
Calling for a public hearing on proposed annexation for Caney Springs Rd/Hwy 99/Horton Hwy. Motion was made by Alderman Joyce to approve; seconded by Alderman Williams. Vote was taken and all voted Aye with the exception of Alderman Gilbert abstaining.
9. Resolution 2022-12:
Calling for a public hearing on proposed annexation for 4447 Eagleville Pike. Motion was made by Alderman Sedlak; seconded by Alderman Williams. Vote was taken and all voted Aye.
10. Resolution 2022-13:
To establish authorized signatures on bank accounts. Motion was made by Alderman Morton to approve; seconded by Alderman Brown. Vote was taken and all voted Aye.
11. Resolution 2022-14:
To approve purchase of a fire truck. Motion was made by Alderman Williams to approve; seconded by Alderman Joyce. Vote was taken and all voted Aye.
12. Resolution 2022-15:
To authorize purchase of WatchGuard camera System for Police Department. Motion was made by Alderman Joyce to approve; seconded by Alderman Sedlak. A vote was taken and all voted Aye.
13. Spring Creek Farms Phase II:
Motion was made by Alderman Morton to approve; seconded by Alderman Joyce. A vote was taken and all voted Aye.
14. Rezoning recommendation from Planning Commission for Ezell Farms. Rezone R1 to R3. Motion was made by Alderman Gilbert to approve; seconded by Alderman Brown. A vote was taken and all voted as follows: Alderman Brown – Aye; Alderman Gilbert – Aye; Alderman Joyce – Aye; Alderman Morton – Aye; Alderman Sedlak – Nay; Alderman Williams – Aye.
15. Putman & Hancock Auditor Presentation:
 - a. Distributed draft of audit and discussed.
 - b. Need to add findings and a response to findings.
 - c. Discussed water report.
 - d. Discussed Board voting to approve charge off of misappropriated funds from several years ago. It was discussed whether this has already been approved. Todd Moore will follow up.

- e. Discussed financial statement.
- f. Management discussion and analysis.
- g. Account analysis.
- h. Capital assets.
- i. Comments regarding findings.
- j. Once these notes are approved by the Board, the findings will be sent to the Comptroller. These were due on December 31, 2022 so we need to submit them as soon as possible.

16. Discussion of septic tank lids and INI:

- a. Town has bought lids to replace damaged lids.
- b. Town will install to insure proper installation and seal.
- c. Any damage after installation will be responsibility of property owner and costs added to bill.
- d. Options were considered how to communicate.

17. Discussion of water line extension by MCBPU:

MCBPU has bid out the water main project that will be constructed across river and up 31A to 99. BOMA is to discuss funding.

There being no further business, Alderman Morton motioned to adjourn the meeting, seconded by Alderman Joyce with all members voting Aye. The meeting was adjourned.

Mayor Mike Faulkenberry