

**BOARD OF MAYOR AND ALDERMAN**

**MONDAY, SEPTEMBER 13, 2021**

**6:00 PM**


**Chapel Hill, Tennessee**  
**Board of Mayor and Alderman**  
Agenda  
Monday, September 13, 2021  
6:00 P.M.

1. Call to Order
2. Prayer
3. Pledge of Allegiance
4. Roll Call
5. Approval of the Agenda
6. Approval of the Minutes
7. Citizen Input
8. Communication from the Mayor
9. Reports from Staff
  - a. Financial Report - Town Treasurer/Recorder
  - b. General Status Report - Town Administrator
10. Old Business
11. New Business
  - a. Renew two CD's with First Commerce Bank
  - b. Resolution 2021-19 Approve Police Vehicle Transmission Repair
  - c. Tahoe vehicle previously approve for purchase for Police is not available. Chief Kon checking into other options. New resolution needed?
  - d. Discuss Water Billing
  - e. Discussion of Purchasing Ordinance/Policy
  - f. Discussion of respective duties of Town Administrator and Recorder/Treasurer
  - g. Resolution to consider the renewal of contract with Local Government for software
  - h. Discussion of codification update of Municipal Code
  - i. Discussion regarding potential contributions to CHYB/SL
  - j. Discussion/Award of contracts from the HVAC repair/replacement bid; landscaping/mowing bid; and chipper/brush bid
  - k. SRF Loan:
    - i. Submit final receipts, \$105K
    - ii. Reduce loan amount letter
    - iii. Close out
12. Other Business
13. Adjournment

CHAPEL HILL POLICE DEPT.									
MONTHLY ACTIVITY REPORT									
	Month:	August		Year:	2021			TOTALS	YTD Totals
Radio Call No.	301	302	304	305	306	307			
Officer	Kon	Oalmann	Knois	Davis	Hughes	Childress	Sandy W.		
Calls	2	12	20	24	15	14	76	163	1145
Calls out of City	0	7	2	8	11	9		37	167
Fire Calls	0	1	0	0	0	1		2	9
Reports	2	4	1	2	0	1		10	73
Arrests	0	2	1	1	2	1		7	44
Traffic Stops	1	28	3	3	14	10		59	384
Traffic Citations									
	City	4	9	1	1	8	2	25	86
	Gen. Ses.	0	1	0	0	3	1	5	54
	Juvenile	0	0	0	0	0	0	0	10
Start miles	25,645	20,835	29,850	47,285	88,679	56,802			
	104,643								
End Miles	26,050	22,628	30,697	48,399	91,154	58,633			
	104,680								
Total Miles	442	1,793	847	1,114	2,475	1,831		8,502	53,726
Note:	301 used Escape on 8/4/2021								
Chief of Police signature									

**Chapel Hill  
Police  
2021**

2021	Make, Model, Vehicle	YTD	August	Maintenance	Explain Maintenance
#		Mileage	Mileage		
301	2017 Ford F-150 1FTEW1CF6HKD05481 3094-GE	26,050	405	P.D. PERFORMED	08/31/2021 Inspection Performed
302	2020 Ford F-150 1FTEW1P45LKD34746 0827GF	22,628	1,793	P.D. PERFORMED	08/31/2021 Inspection Performed 08/26/2021 Oil Change, Inspection Lyons Ford \$76.03 PO 2567
307	2017 Ford Explorer 1FMSK8AR8HGB93167 3096-GE	58,633	1,831	P.D. PERFORMED	09/01/2021 Inspection Performed 08/20/2021 Oil Change & Inspection Ford of Murf \$78.15 PO 2559 08/20/2021 New Tires Installed Tire World \$590.56 PO 2560
304	2019 Ford Taurus 1FAHP2MK8KG109215 0789-GF	30,697	847	P.D. PERFORMED	08/31/2021 Inspection Performed 08/16/2021 Tire Patched CO-OP \$18.00 PO 2547
305	2017 Ford Explorer 1FMSK8AR3HGE15517 5469-GE	48,399	1,114	P.D. PERFORMED	08/29/2021 Inspection Performed 08/28/2021 Winshield Wipers O'Reillys \$53.08 PO 2570
306	2016 Ford Explorer 1FMSK8AR8GGA71917 9739-GB	91,154	2,475	P.D. PERFORMED	08/31/2021 Inspection Performed 08/17/2021 Oil Change, Inspection Lyons Ford \$73.53 PO 2549 08/17/2021 New Tires Installed Tire World \$590.56 PO 2550 08/17/2021 New Wiper Blades O'Reilly \$46.10 PO 2551
POLARIS	2019 Polaris Ranger 4XARVA879K8862354			P.D. PERFORMED	08/31/2021 Inspection Performed
FLT	2019 Flatbed Trailer BLZC0222116923101			P.D. PERFORMED	08/27/2021 Inspection Performed
HRT	2009 Highway Response Trailer 5E2B1101X91038886			P.D. PERFORMED	08/21/2021 Inspection Performed
POOL	2010 Ford Escape 1FMCU9DG2AKD27997 GY-4795	104,680	37	P.D. PERFORMED	08/31/2021 Vehicle Inspection Performed 08/04/2021 Oil Change, Tire Rotation & Inspection Lyons Ford \$106.33 PO. 2545

Signature:  Chief of Police

Responses from Sta 1 - 10  
Responses from Sta 2 - 3  
Response from both – 21  
Total – 34

Call type  
Medical – 13  
MVC - 4  
Fire - 3  
Other – 14

(Others include Smoke Investigations, LZ for aeromedical, Fire Alarm activations, public assists, water rescues, missing persons, etc)

First Commerce Bank  
P. O. Box 1098  
Lewisburg, TN 37091-0098

TOWN OF CHAPEL HILL  
GENERAL FUND  
4650 NASHVILLE HWY  
PO BOX 157  
CHAPEL HILL, TN 37034

8/20/21 CD Maturity Notice

Account Number: 111036

Account Product: Public Funds CD 12 Month

Your Certificate of Deposit described below matures on 09/04/21. It will automatically renew on that date under the terms shown below; no action is required on your part for this renewal.

If you wish to withdraw your funds without penalty, you must do so after the maturity date and prior to the renewal date shown below.

Thank you for your business.

Officer: David Delk

MATURING CD

Account Number	111036	Matures On	09/04/21
Issue Date/Last Renewal	09/04/20	Renewal Date	09/14/21
Term	12 MONTHS	Current Balance	\$50,000.00
		Current Interest Rate	0.3500%

RENEWAL INFORMATION

Renewal Term.....	12 Months
Maturity Date After Renewal.....	09/04/22
Renewal Amount.....	BALANCE AT MATURITY
(RENEWS AUTOMATICALLY AT MATURITY)	

Interest Rate At Renewal.....	NOT YET DETERMINED*
Annual Percentage Yield.....	NOT YET DETERMINED*
Interest Compound Frequency.....	Non-compounded**
Interest Payment Frequency.....	At Maturity
Interest Payment Method.....	Interest Check
Penalty For Early Withdrawal.....	6 Months INTEREST

\*The interest rate and Annual Percentage Yield (APY) have not yet been determined. You may obtain these rates on or after 09/04/21 by calling (931)359-4322. The APY assumes that interest remains on deposit until maturity and withdrawals will reduce earnings.

\*\*To calculate your interest, we use the daily balance method, which applies a daily periodic rate to the principal in the account beginning on the business day of deposit.

First Commerce Bank  
P. O. Box 1098  
Lewisburg, TN 37091-0098

RECEIVED  
AUG 26 2021  
BY:.....

TOWN OF CHAPEL HILL  
4650 NASHVILLE HWY  
PO BOX 157  
CHAPEL HILL, TN 37034

8/20/21 CD Maturity Notice Account Number: 111037

Account Product: Public Funds CD 12 Month

Your Certificate of Deposit described below matures on 09/04/21. It will automatically renew on that date under the terms shown below; no action is required on your part for this renewal.

If you wish to withdraw your funds without penalty, you must do so after the maturity date and prior to the renewal date shown below.

Thank you for your business.  
Officer: David Delk

MATURING CD

Account Number	111037	Matures On	09/04/21
Issue Date/Last Renewal	09/04/20	Renewal Date	09/14/21
Term	12 MONTHS	Current Balance	\$50,000.00
		Current Interest Rate	0.3500%

RENEWAL INFORMATION

Renewal Term..... 12 Months  
Maturity Date After Renewal.....09/04/22  
Renewal Amount.....BALANCE AT MATURITY  
(RENEWS AUTOMATICALLY AT MATURITY)

Interest Rate At Renewal.....NOT YET DETERMINED\*  
Annual Percentage Yield.....NOT YET DETERMINED\*  
Interest Compound Frequency.....Non-compounded\*\*  
Interest Payment Frequency.....At Maturity  
Interest Payment Method.....Interest Check  
Penalty For Early Withdrawal..... 6 Months INTEREST

\*The interest rate and Annual Percentage Yield (APY) have not yet been determined. You may obtain these rates on or after 09/04/21 by calling (931)359-4322. The APY assumes that interest remains on deposit until maturity and withdrawals will reduce earnings.

\*\*To calculate your interest, we use the daily balance method, which applies a daily periodic rate to the principal in the account beginning on the business day of deposit.

**Balance and rate information for CD 9348 - 6 Month CD**

Bank #: 420 Apex Bank  
 User: LDESJA LaWanna Desjardin  
 RDIN

Customer

Town of Chapel Hill  
 Industrial Board Fund  
 P.O. BOX 157  
 CHAPEL HILL, TN 37034

Relationship

Owner Business

\$

**Balance Information**

Original issue amount	\$40,000.00
Current balance	\$40,000.00
Accrued interest	58.51928
Accrued to date	9/1/2021
Penalty for Early Withdrawal	\$29.58
CD Redemption Value	\$40,028.94
Hold amount	\$0.00
Available balance	\$40,028.94
Net amount of memo posting	\$0.00
Next interest payment	\$60.49
Interest to be withheld	\$0.00
Last interest payment	\$59.51
Interest paid this year	\$59.51
Original issue date	9/25/1998
Last renewal date	3/7/2021
Next maturity date	9/7/2021
Next interest date	9/7/2021
Last interest date	3/7/2021
Product type code	6 Month CD
Interest accrual method	Rate / 365
Interest per diem	\$0.33
Interest rate	0.30000%
Effective date	3/7/2020
Rate index	Middle - 6 Month
Rate variance	0.00000%
Step rate variance	0.00000%
Repricing frequency	Adjust at next maturity
Step repricing frequency	0
Interest rate - last calc	0.30000%
CD Teaser Rate	0.00000%
CD Teaser End Date	

**Date Information**

**Accrual Information**

**Rate Information**



**Balance and rate information for CD 9348 - 6 Month CD**

Bank #: 420 Apex Bank  
 User: LDESJA LaWanna Desjardin  
 RDIN

Customer

Town of Chapel Hill  
 Industrial Board Fund  
 P.O. BOX 157  
 CHAPEL HILL, TN 37034

Relationship

Owner Business

\$

**Rate Information****Term / Renewal**

APY	0.30%
Original term frequency	Months
Original term period	6
CD Renewal Product Type	N/A
Renewal frequency	Months
Renewal period	6
Transfer balance account	0
Transfer balance application	0
<b>Penalty Information</b>	
Penalty method	Penalty in months (30 days per month)
Penalty term	3
Penalty balance	Current Balance
Penalty calculation	Simple interest method
Penalty percentage	0.00000%
Apply new penalty at renewal	Yes

**Balance and rate information for CD 8996 - 6 Month CD**

Bank #: 420 Apex Bank  
 User: LDESJA LaWanna Desjardin  
 RDIN

Customer

Town of Chapel Hill  
 Industrial Board Fund  
 P.O. BOX 157  
 CHAPEL HILL, TN 37034

Relationship

Owner Business \$

**Balance Information**

Original issue amount	\$75,000.00
Current balance	\$75,000.00
Accrued interest	88.14949
Accrued to date	9/1/2021
Penalty for Early Withdrawal	\$55.47
CD Redemption Value	\$75,032.68
Hold amount	\$0.00
Available balance	\$75,032.68
Net amount of memo posting	\$0.00
Next interest payment	\$112.81
Interest to be withheld	\$0.00
Last interest payment	\$112.19
Interest paid this year	\$112.19
Original issue date	10/31/1997
Last renewal date	4/11/2021
Next maturity date	10/11/2021
Next interest date	10/11/2021
Last interest date	4/11/2021
Product type code	6 Month CD
Interest accrual method	Rate / 365
Interest per diem	\$0.62
Interest rate	0.30000%
Effective date	4/11/2020
Rate index	Middle - 6 Month
Rate variance	0.00000%
Step rate variance	0.00000%
Repricing frequency	Adjust at next maturity
Step repricing frequency	0
Interest rate - last calc	0.30000%
CD Teaser Rate	0.00000%
CD Teaser End Date	

**Date Information**

**Accrual Information**

**Rate Information**

**Balance and rate information for CD 8996 - 6 Month CD**

Bank #: 420 Apex Bank  
 User: LDESJA LaWanna Desjardin  
 RDIN

**Customer**

Town of Chapel Hill  
 Industrial Board Fund  
 P.O. BOX 157  
 CHAPEL HILL, TN 37034

**Relationship**

Owner Business

\$

**Rate Information****Term / Renewal**

APY	0.30%
Original term frequency	Months
Original term period	6
CD Renewal Product Type	N/A
Renewal frequency	Months
Renewal period	6
Transfer balance account	0
Transfer balance application	0
Penalty method	Penalty in months (30 days per month)
Penalty term	3
Penalty balance	Current Balance
Penalty calculation	Simple interest method
Penalty percentage	0.00000%
Apply new penalty at renewal	Yes

**Penalty Information**

## Resolution 2021-19

### Authorizing the Repair of Police Vehicle Transmission

**WHEREAS**, there is a need for repair to Ford Explorer Police vehicle transmission; and

**WHEREAS**, this expense was not included in this year's budget; and

**WHEREAS**, the Town has three quotes for this repair:

Carter's Transmission	\$4578.41
Lyons Ford	\$5126.43
Murfreesboro Auto Repair	\$7255.90

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMAN OF THE TOWN OF CHAPEL HILL, TENNESSEE the following:**

The Police Chief be authorized to spend \_\_\_\_\_ for the transmission repair.

Resolved this 13<sup>th</sup> day of September, 2021.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Town Recorder

# Lyons Ford

1304 N Ellington Pkwy - Lewisburg, TN 37091  
 Phone: (931) 359-3533 Fax: (931) 359-3544

SERVICE DEPARTMENT HOURS  
 7:30 a.m. to 5:00 p.m.  
 Monday - Friday  
 8:00 a.m. to 12:00 p.m. Saturday

R/O Open Date	R/O Number
09/09/21	26031336/1
R/O Close Date	Status
09/09/21	Pre-Invoice
Mileage In	Mileage Out
91745	91746
Service Advisor / Tag #	
JAMES RUCKER IV	

CHAPEL HILL POLICE DEPT 2202 UNIONVILLE RD CHAPEL HILL, TN 37034-3318			Work Phone	Vehicle Identification Number	
			615-364-7632	1FM5K8AR9GGA71917	
			Home Phone	Delivery Date	In-Service Date
			615-364-7632		
Year	Make	Model	Body	Color	License Number
2016	FORD	UTILITY POLIC	AWD 4DR		9739-GB

DESCRIPTION OF SERVICE AND PARTS	AMOUNT
AR#: 3647632	
#1 - 30: AUTO TRANSMISSION	
Trans shifting hard	
Tech: WILLIAM WATERS (51 )	1365.00
Installed 7000 :TRANSMISSION	1@3513.00 3513.00
Installed BT4Z 7H322 B :VALVE ASY	B 1@40.85 40.85
Installed DG1Z 9448 A :GASKET	1@36.00 36.00
Installed W712244 S300 :STUD	6@1.17 7.02
Installed W716011 S430 :NUT	6@.62 3.72
Installed W714265 S441 :NUT	4@.65 2.60
Installed 7T4Z 9450 AA :GASKET	1@9.37 9.37
Installed DB5Z 7275 E :KIT	1@48.67 48.67
Installed XT 10 QLVC :OIL - AUTOMATIC TRANSMISSION	12@8.35 100.20
Torque converter clutch slipping with internal problems - recommend replacing transmission - Trans has a 18 Month 100,000 mile warranty	
Sub Total: 5126.43	
*****	
* Thank You For Your Business!	*
* Have a Wonderful day!	*
*****	

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. \*I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto.\*

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

LABOR	1365.00
PARTS	3761.43
DEDUCTIBLE	.00
SUBLET	.00
SHOP SUPPLIES	.00
HAZARDOUS MATERIALS	.00
SALES TAX OR TAX I.D.	XXXXXX7031 .00
SPECIAL ORDER DEPOSIT	.00
DISCOUNTS	.00
TOTAL DUE	5126.43

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X

**Carter's Transmission**  
 2525 Hwy 231 North  
 Shelbyville, Tennessee 37160  
 P (931) 492-5157  
 cartertrans4093@gmail.com

Estimate Creation Date: 09/09/2021 12:58

**Estimate #: 00006**

Chapel Hill Police Department Smith  
 2745 hutchinson rd  
 Chapel Hill, Tennessee  
 (931) 205-3313

*2016*

2015 Ford Explorer Limited 3.5L, V6, Asp N, VIN 8, 24V,  
 USA/Canada  
 Miles

Trans Assembly R&R

Type	Description	Part# / OpCode / Tax Option	Qty	Price	Total
Part	Automatic Transmission Assembly	DA5Z-7000-M	1.00	\$3400.00	\$3400.00
Part	transmission fluid	fluid	1.00	\$75.00	\$75.00
Labor	Trans Assembly R&R Trans Oil Cooler Line Flush	Trans Assembly R&R			\$736.00
					<b>\$4211.00</b>

<b>Parts Total:</b>	\$3475.00
<b>Labor Total:</b>	\$736.00
<b>Shop Supplies:</b>	\$10.00
<b>Hazardous Materials:</b>	\$10.00
<b>Fees:</b>	\$0.00
<b>Subtotal:</b>	\$4231.00
<b>Sales Tax:</b>	\$347.41
<b>Total:</b>	<b>\$4578.41</b>

1 year 12,000 miles warranty

**Murfreesboro Auto Repair**

2008 Business Campus Dr  
 Murfreesboro, TN. 37130  
 Phone: 615-895-0060 Fax: 615-904-8705  
 Your Neighborhood Mechanic

ESTIMATE #

014586

**Estimate for Services**

Estimate Date : 9/9/2021

Oalmann, John

2016 Ford - Police Interceptor Utility - 3.7L, V6 (227CI) VIN(R)  
 Lic # : - TN Odom. In: 0

Mobile: 931-205-3313

VIN # : 1FM5K8AR9 GGA71917

Part Description / Number	Qty	Sale	Ext	Labor Description	Extended
Warranty Extension to 3yr <i>warranty</i>	1.00	212.00	212.00	Fluid Capacity:	
<CORE> <i>core</i>	1.00	750.00	750.00	Automatic Transmission Fluid - Volume: 11.00 QTS. (10.4L) - MOTORCRAFT Automatic Transmission Fluid MERCON LV; Trans Mfr CD 6F55 - (Note: Indicates only approximate dry-fill capacity. Some applications may vary based on cooler size and if equipped with an in-tank cooler. The amount of transmission fluid and fluid level should be set by the indication on the dipstick's normal operating range.	
Jasper Transmission 18 month <i>11177</i>	1.00	3,495.00	3,495.00	Use of any fluid other than the recommended fluid may cause transmission damage.)	
Case - Auto Trans Fluid Mercon LV 1QTX12 Case <i>XT-10-QLVC</i>	1.00	134.32	134.32	TRANSAXLE ASSEMBLY - Remove & Replace - Normally Aspirated	1,740.00
TRANSMISSION INSTALLATION INCEDENTIALS <i>INCEDENTIALS TRANS</i>	1.00	250.00	250.00	Hazardous Materials	14.99
Shop Supplies			14.99		

Parts/Supplies: 4,856.31      Labor: 1,740.00      HazMat/Fees: 14.99      Tax: 644.60      Total : \$ 7,255.90

Due to the complexity of vehicles we are unable to guarantee price until work completed--All quotes are estimated repair cost. All Parts removed will be discarded unless instructed otherwise: Save all Parts\_\_\_\_. NOT RESPONSIBLE FOR LOSS OR DAMAGE TO CARS OR ARTICLES LEFT IN CARS IN CASE OF FIRE, THEFT OR ANY OTHER CAUSE. In-Shop warranty is 4 years/48,000 miles on both parts and labor (wearable items such as brake pads/shoes, clutches, tires, electrical, computer/modules, catalytic converters, engines, & transmissions etc not included in 4 years/48,000 mile warranty). WARRANTY WORK HAS TO BE PERFORMED IN SHOP--NO EXCEPTIONS!! WARRANTY IS NON TRANSFERRABLE!! (4 year/48,000 Mile Warranty is not applicable for Wholesale Work)

Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

## Resolution 2021-17

### Authorizing the Purchase of a Police Vehicle

WHEREAS, the Police department fleet is in need of a new vehicle

WHEREAS, the cost of the new vehicle is determined to be \$50,000.

WHEREAS, we have been making an effort to purchase a new police vehicle annually in order to keep the fleet up to date.

WHEREAS, it has been determined that a Chevrolet Tahoe will be the best fit for the fleet.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF CHAPEL HILL, TENNESSEE the following:

The Police Chief be authorized to purchase a 2021 Chevrolet Tahoe, and that the vehicle be purchased from the State of Tennessee Procurement list price of Chevrolet vehicles.

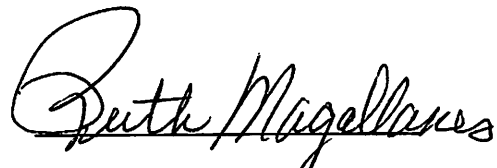
Resolved this 12<sup>th</sup> day of July 2021.

Aye:

Nay:



Mayor



ATTEST: Town Recorder



**Resolution 2021-**  
**Authorizing the Purchase of a Police Vehicle**

WHEREAS, the Police department fleet is in need of a new vehicle

WHEREAS, the cost of the new vehicle is determined to be \$47,370.00

WHEREAS, we have been making an effort to purchase a new police vehicle annually in order to keep the fleet up to date.

WHEREAS, it has been determined that a Ford 2021 F-150 Police Responder will be the best fit for the fleet.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF CHAPEL HILL, TENNESSEE the following:

The Police Chief be authorized to purchase a 2021 Ford F-150 Police Responder, and that the vehicle be purchased from the State of Tennessee Procurement list price of Ford vehicles.

Resolved this 13<sup>th</sup> day of September 2021.

Aye:

Nay:

\_\_\_\_\_

Mayor

\_\_\_\_\_

ATTEST: Town Recorder

**FW: F-150 Quote**

From: Chief Andrew Kon <andrewkon@townofchapelhilltn.gov>  
Sent: Thu, Sep 9, 2021 at 12:34 pm  
To: ruthmagallanes@townofchapelhilltn.gov  
Cc: amandaharrington@townofchapelhilltn.gov

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scan\_20210908225611.pdf (2.3 MB)

Ruth,

Originally we were approved for a GM Chevy Tahoe to replace Bruce's Vehicle. GM opened and closed the purchasing on the SAME date and we were unable to put in a purchase. Gm has no other police vehicles therefore I have once again reached out to FORD who has sent us a quote for a police Interceptor F-150. Attached is the quote for the F-150. The purchase price is slightly less than the original amount budgeted for the Tahoe. Please put the following item on the Board agenda so they can be aware of the change. Thank you.

Respectfully,

Andrew Kon  
Chief of Police  
Chapel Hill Police Department

**From:** Jason McCullough  
**Sent:** Wednesday, September 8, 2021 4:57 PM  
**To:** Andrew Kon  
**Subject:** F-150 Quote

Andrew – Here you go, sir. Let me know if you have any questions or need any additional info.

Jason McCullough – Fleet Sales Manager  
Ford of Murfreesboro  
Cell: (615) 785-9141  
Work: (615) 893-4121 xt. 1312  
Fax: (615) 410-2196

**Ford of Murfreesboro**  
 1550 NW Broad St. Murfreesboro, TN 37129

**SALES QUOTATION**  
 Statewide Contract 209/64470

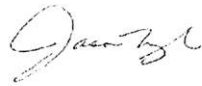
TO:  
 Chapel Hill Police

DATE | 9/9/2021  
 F.O.B.  
 TERMS | 30 Days ARO  
 DELIVERY | TBD  
 NUMBER | CPL004

*We are pleased to quote you the following:*

QUANTITY	CODE	DESCRIPTION	UNIT PRICE	TOTAL
1	W1P	F-150 Police Responder	\$33,364.00	\$33,364.00
1	OPT	Additional Options	\$1,245.00	\$1,245.00
Window Sticker and Build Sheet include detailed optional and upfit equipment information. Any options that are not highlighted are included at no additional cost.				
Total Price			\$34,609.00	\$34,609.00

*We will be happy to supply any further information you may need and trust that you call on us to fill your order, which will receive our prompt and careful attention.*



QUOTE SIGNED

September 9, 2021

DATE



Prepared by: Jason McCullough  
09/09/2021

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

2021 F-150 Police Responder 4x4 5.6' box 145" WB XL (W1P)

Price Level: 140

## As Configured Vehicle

Code	Description	MSRP
<b>Base Vehicle</b>		
W1P	Base Vehicle Price (W1P)	\$44,430.00
<b>Packages</b>		
150A	Equipment Group 150A Base <i>Includes:</i> - Engine: 3.5L V6 EcoBoost 120-MPH top speed. - Transmission: Electronic 10-Speed Automatic Includes selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport and SelectShift automatic with progressive range select. - Electronic Locking w/3.31 Axle Ratio - GVWR: 7,050 lbs Payload Package - Tires: LT265/70R18 BSW A/T - Wheels: 18" 6-Spoke Silver Aluminum - Cloth 40/Blank/40 Front-Seats Includes reduced bolsters, 8-way power driver/manual passenger, center-section deleted. (Restraint control module cover provided) and vinyl rear bench. - Radio: AM/FM Stereo w/6 Speakers - SYNC 4 Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App Catalog, 911 assist, Apple CarPlay and Android Auto compatibility, digital owners manual and over the air update capability.	N/C
<b>Powertrain</b>		
998	Engine: 3.5L V6 EcoBoost 120-MPH top speed.	Included
44G	Transmission: Electronic 10-Speed Automatic <i>Includes selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport and SelectShift automatic with progressive range select.</i>	Included
XL3	Electronic Locking w/3.31 Axle Ratio	Included
STDGV	GVWR: 7,050 lbs Payload Package	Included
<b>Wheels &amp; Tires</b>		
STDTR	Tires: LT265/70R18 BSW A/T	Included
STDWL	Wheels: 18" 6-Spoke Silver Aluminum	Included
<b>Seats &amp; Seat Trim</b>		
P	Cloth 40/Blank/40 Front-Seats <i>Includes reduced bolsters, 8-way power driver/manual passenger, center-section deleted. (Restraint control module cover provided) and vinyl rear bench.</i>	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Jason McCullough  
09/09/2021

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

2021 F-150 Police Responder 4x4 5.6' box 145" WB XL (W1P)

Price Level: 140

### As Configured Vehicle (cont'd)

Code	Description	MSRP
<b>Other Options</b>		
145WB	145" Wheelbase	STD
PAINT	Monotone Paint Application	STD
<del>18B</del>	<del>Black Platform Running Boards</del>	<del>\$250.00</del>
STDRD	Radio: AM/FM Stereo w/6 Speakers <i>Includes: - SYNC 4 Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App Catalog, 911 assist, Apple CarPlay and Android Auto compatibility, digital owners manual and over the air update capability.</i>	Included
<del>96X</del>	<del>Hard Folding Tonneau Pickup Box Cover Ford accessory</del>	<del>\$995.00</del>
<b>Interior Color</b>		
PB_02	Black	N/C
<b>Exterior Color</b>		
YZ_01	Oxford White	N/C
SUBTOTAL		\$45,675.00
Destination Charge		\$1,695.00
TOTAL		\$47,370.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Jason McCullough  
09/09/2021

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

**2021 F-150 Police Responder 4x4 5.6' box 145" WB XL (W1P)**

Price Level: 140

**Major Equipment**

(Based on selected options, shown at right)

EcoBoost 3.5L V-6 DOHC w/port/direct injection  
400hp

10 speed automatic w/OD

- \* Rear locking differential driver selectable
- \* Brake assistance
- \* Traction control
- \* Battery with run down protection
- \* Advance Trac w/Roll Stability Control
- \* Tinted glass
- \* Streaming audio
- \* Rear child safety locks
- \* Variable intermittent wipers
- \* Dual front airbags
- \* Airbag occupancy sensor
- \* Tachometer
- \* Reclining front bucket seats
- \* Running boards
- \* Class IV hitch
- \* Rear axle capacity: 4800 lbs.
- \* Rear spring rating: 4800 lbs.
- \* Frame Yield Strength 49300 psi

Exterior: Oxford White

Interior: Black

- \* 4-wheel ABS
- \* Electric parking brake
- \* LT 265/70R18 C BSW AT S-rated tires
- \* Off-road suspension
- \* Air conditioning
- \* AM/FM stereo with seek-scan, external memory control
- \* Daytime running
- \* Dual power remote heated mirrors
- \* 18 x 8.5 aluminum wheels
- \* Driver and front passenger seat mounted side airbags
- \* SecuriLock immobilizer
- \* Underseat ducts
- \* 60-40 folding rear split-bench
- \* Audio control on steering wheel
- \* Front axle capacity: 3750 lbs.
- \* Front spring rating: 3750 lbs.
- \* Frame section modulus: 5.7 cu.in.

**As Configured Vehicle**

MSRP

STANDARD VEHICLE PRICE	\$44,430.00
Equipment Group 150A Base	N/C
Engine: 3.5L V6 EcoBoost	Included
Transmission: Electronic 10-Speed Automatic	Included
Electronic Locking w/3.31 Axle Ratio	Included
GVWR: 7,050 lbs Payload Package	Included
Tires: LT265/70R18 BSW A/T	Included
Wheels: 18" 6-Spoke Silver Aluminum	Included
Cloth 40/Blank/40 Front-Seats	Included
145" Wheelbase	STD
Monotone Paint Application	STD
Radio: AM/FM Stereo w/6 Speakers	Included
SYNC 4	Included
Hard Folding Tonneau Pickup Box Cover	\$995.00
Black Platform Running Boards	\$250.00
Oxford White	N/C
Black	N/C
<b>SUBTOTAL</b>	<b>\$45,675.00</b>

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Jason McCullough  
09/09/2021

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

2021 F-150 Police Responder 4x4 5.6' box 145" WB XL (W1P)

Price Level: 140

Major Equipment

Fuel Economy

As Configured Vehicle

MSRP

Destination Charge

\$1,695.00

TOTAL

\$47,370.00

City  
N/A



Hwy  
N/A

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



**Local Government Corporation**

714 Armstrong Lane  
Columbia, Tennessee 38401  
931-381-1155

**RECEIVED**  
JUN 02 2021

BY: .....

Town of Chapel Hill  
2202 Unionville Road  
P. O. Box 157  
Chapel Hill, TN 37034

Invoice	130739
Date	06/01/2021
Due Date	07/01/2021
Page	1

Purchase Order No.	Customer	Customer Number	Payment Term	Sales Order No.	Invoice Type
	Town of Chapel Hill	9201	Net 30 days		Annual
Item No.	Description	Unit Price	Ext. Price		
1	Nextgen-Misc. Receipting 07/01/2021 - 06/30/2022	\$2,808.00	\$2,808.00		
2	Nextgen-Fixed Assets 07/01/2021 - 06/30/2022	\$2,457.00	\$2,457.00		
3	Nextgen-General Ledger 07/01/2021 - 06/30/2022	\$3,159.00	\$3,159.00		
4	Nextgen-Purchasing 07/01/2021 - 06/30/2022	\$1,989.00	\$1,989.00		
5	Website - Hosting and Maintenance 07/01/2021 - 06/30/2022	\$1,755.00	\$1,755.00		
6	Nextgen-Payroll 07/01/2021 - 06/30/2022	\$5,382.00	\$5,382.00		
7	Nextgen-Utility Billing 07/01/2021 - 06/30/2022	\$6,318.00	\$6,318.00		
8	Website - Secure Forms Portal 07/01/2021 - 06/30/2022	\$468.00	\$468.00		
9	Website - SSL 07/01/2021 - 06/30/2022	\$150.00	\$150.00		
10	Nextgen-City Property Tax 07/01/2021 - 06/30/2022	\$4,797.00	\$4,797.00		
	<b>Software Support Total</b>		<b>\$29,283.00</b>		
11	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00		
12	APC APC Back Ups RS 1500 VA S/N s3b1841x31899 07/01/2021 - 06/30/2022	\$65.00	\$65.00		
13	Hewlett Packard Laserjet M401N S/N PHGDD44574 07/01/2021 - 06/30/2022	\$90.00	\$90.00		
14	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00		
15	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00		
16	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00		
17	MWBytes Malwarebytes Anti Malware 1 yr subscription S/N 11006 07/01/2021 - 06/30/2022	\$27.00	\$27.00		

THANK YOU FOR YOUR BUSINESS!





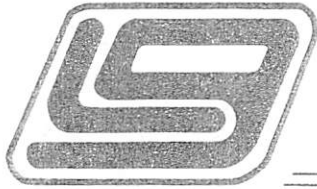
**Local Government Corporation**

714 Armstrong Lane  
Columbia, Tennessee 38401  
931-381-1155

Invoice	130739
Date	06/01/2021
Due Date	07/01/2021
Page	2

Purchase Order No.	Customer	Customer Number	Payment Term	Sales Order No.	Invoice Type
	Town of Chapel Hill	9201	Net 30 days		Annual
Item No.	Description	Unit Price	Ext. Price		
18	APC 500 Battery Backups S/N 4B1143P39294 07/01/2021 - 06/30/2022	\$53.00	\$53.00		
19	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00		
20	LGC LGC I Series Workstation S/N 20120705 07/01/2021 - 06/30/2022	\$400.00	\$400.00		
21	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00		
22	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00		
23	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00		
24	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00		
25	Viewsonic Viewsonic 24" Pro Adjustable Monitor S/N VBW184501419 07/01/2021 - 06/30/2022	\$70.00	\$70.00		
26	LGC LGC I Series SSD Server S/N 20190628 07/01/2021 - 06/30/2022	\$505.00	\$505.00		
27	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00		
28	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00		
29	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00		
30	Motorola Bar Code Scanner with Stand - USB S/N s1505100501406 07/01/2021 - 06/30/2022	\$60.00	\$60.00		
31	LGC LGC SSD Backup - 250 S/N 13623 07/01/2021 - 06/30/2022	\$285.00	\$285.00		
32	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00		
33	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00		
34	Hewlett Packard Laserjet M601N S/N CNCGG580CD 07/01/2021 - 06/30/2022	\$185.00	\$185.00		
35	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00		
36	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00		
37	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00		
38	Avast Antivirus - 5 user S/N 9998051914 07/01/2021 - 06/30/2022	\$95.00	\$95.00		

THANK YOU FOR YOUR BUSINESS!



# LOCAL GOVERNMENT CORPORATION

## MEMORANDUM

---

To: All LGC Customers  
From: Bruce D. Collier, President  
Date: June 1, 2021  
Subject: Annual Support Invoice for 2021-2022

Please find enclosed an invoice for your annual support services from Local Government Corporation. If you requested any changes to services based on the Trial Invoice we sent earlier, they should be reflected on the enclosed Support Invoice. Please review the invoice carefully and if you find any discrepancies, please notify our Finance Office in writing and they will send you a corrected invoice. Since this invoice represents the services you expect us to provide, please only pay from a final, official invoice from our office. Please read the Terms and Conditions section for more information.

As always, it is our pleasure to serve you. I always tell everyone I have the best staff in the world and the best customers too. Since you are such a diverse group, I won't go into details about the new things we have planned for you this year. Please be sure to check our website, and also the communications from our Marketing Department, about new products, features, and services that can be of use to you.

Thank you and God Bless.

### INVOICE TERMS AND CONDITIONS

PAYMENT OF THIS INVOICE ACKNOWLEDGES THE ACCEPTANCE AND CONSENT OF THE TERMS AND CONDITIONS SET FORTH HEREIN. Payments for the services provided in this invoice are due within sixty (60) days of the due date on this invoice. Local Government Corporation may terminate service for the Client's failure to make timely payments due pursuant to this invoice upon thirty (30) days prior written notice. Upon any expiration or termination of services, the Client shall cease any and all use of any Software. All notices required or permitted to be given to Local Government Corporation shall be sufficient if sent by certified mail, return receipt requested, to as the party to receive the notice has designated by notice to the other party.

Attention: Finance Manager  
Local Government Corporation  
714 Armstrong Lane  
Columbia, TN 38401

The services are provided "AS IS" and there are no warranties, expressed, or implied, including but not limited to any implied warranties of merchantability or fitness for a particular purpose. Local Government Corporation's liability for any errors or omissions on its part shall be limited to actual damages incurred but under no circumstances, other than for criminal or fraudulent acts by Local Government Corporation or any of its employees, shall exceed the charge for such service during the calendar year. LOCAL GOVERNMENT CORPORATION SHALL NOT UNDER ANY CIRCUMSTANCES BE LIABLE FOR SPECIAL, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OR OTHER SIMILAR DAMAGES (INCLUDING LOST PROFITS) EVEN IF LOCAL GOVERNMENT CORPORATION HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. Client agrees that Local Government Corporation has no obligations to third parties, including Client's employees and any third-party agencies. No written waiver shall constitute, or be construed as, a waiver of any other obligation or condition of this Agreement. The failure by any party to exercise any right provided for herein shall not be deemed a waiver of any right hereunder.



# Local Government Corporation

714 Armstrong Lane  
Columbia, Tennessee 38401  
931-381-1155

Invoice	130739
Date	06/01/2021
Due Date	07/01/2021
Page	3

Purchase Order No.	Customer	Customer Number	Payment Term	Sales Order No.	Invoice Type
	Town of Chapel Hill	9201	Net 30 days		Annual

Item No.	Description	Unit Price	Ext. Price
39	APC 500 Battery Backups S/N S4B1514P18575 07/01/2021 - 06/30/2022	\$53.00	\$53.00
40	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00
41	MWBytes Malwarebytes Anti Malware 1 yr subscription S/N 11006 07/01/2021 - 06/30/2022	\$27.00	\$27.00
42	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00
43	LGC LGC One Backup + Online Disaster Recovery S/N chapelhill 07/01/2021 - 06/30/2022	\$210.00	\$210.00
44	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00
45	LGC LGC I Series Workstation S/N 20150701 07/01/2021 - 06/30/2022	\$400.00	\$400.00
46	APC 500 Battery Backups S/N 4B1149P33307 07/01/2021 - 06/30/2022	\$53.00	\$53.00
47	APG APG Cash Drawer # T320-CW1616 S/N W1283871051716-0001 07/01/2021 - 06/30/2022	\$38.00	\$38.00
48	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00
49	LGC LGC I Series Workstation S/N 20120704 07/01/2021 - 06/30/2022	\$400.00	\$400.00
50	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00
51	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00
52	APC 500 Battery Backups S/N S4B1514P18527 07/01/2021 - 06/30/2022	\$53.00	\$53.00
53	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00
54	LGC Email - Basic S/N 13289 07/01/2021 - 06/30/2022	\$108.00	\$108.00
<b>Hardware Support Total</b>			<b>\$5,769.00</b>
<b>Subtotal</b>			<b>\$35,052.00</b>
<b>Tax</b>			<b>\$0.00</b>
<b>Total</b>			<b>\$35,052.00</b>

Invoice Total \$35,052.00

*M. F. ok*  
6-7-21

THANK YOU FOR YOUR BUSINESS!



**Local Government Corporation**

714 Armstrong Lane  
Columbia, Tennessee 38401  
931-381-1155

**Account Total**

**\$35,052.00**

repainting or refinishing, (4) moving equipment or installing cables, (5) any service required by unauthorized alteration of product.

(C). Annual charges are subject to change annually with thirty days prior written notice. If LGC notifies the Customer of an increase in charges and the Customer does not discontinue service in writing, service shall continue at new rate.

(D). LGC will issue invoices stating charges and the Customer shall make payment within sixty days from the date of the invoice. Any charges that remain unpaid after sixty days will result in termination of support services until the outstanding balance is paid in full.

#### LIMITATIONS OF LIABILITY

(A). It is the responsibility of the Customer to ensure that all its files are adequately duplicated and documented. LGC will not be responsible for the Customer's failure to do so, nor for the cost of reconstructing data stored on disks, tapes, memories, etc. lost during the course of performing service.

(B). LGC is not responsible for removal of unwanted software from the customer equipment. This includes but is not limited to viruses, spyware, malware, scare ware, trojans, key loggers, and other malicious software.

(C). LGC is not responsible for failure to fulfill its obligations hereunder due to labor disputes, shortages of parts or materials, or any other causes beyond its reasonable control.

(D). LGC shall have the right to sub-contract its obligations under this agreement.


(E). This agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and shall supersede all previous proposals, both oral and written.

#### PRODUCT

All hardware to be covered under this agreement shall be listed on the attached form. It is the Customer's responsibility to notify LGC anytime hardware is removed from service resulting in the need to discontinue coverage. LGC will prorate the annual fee for any removed items and will issue a credit for the remainder of the fiscal year. No credit will be issued for the time prior to LGC's notification. LGC will be responsible for maintaining accurate records of the Customer's equipment based on information provided by the Customer.

ACCEPTED BY:

Local Government Corporation

Signed:  \_\_\_\_\_

Bruce D. Collier, President

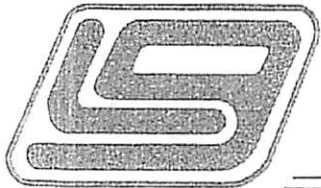
Date: June 1, 2021

Agency or Office: \_\_\_\_\_

Signed:  \_\_\_\_\_

Title: Mayor \_\_\_\_\_

Date: 6-8-2021 \_\_\_\_\_



# LOCAL GOVERNMENT CORPORATION

## Hardware Maintenance Agreement

---

THIS AGREEMENT: made and entered into this 1<sup>st</sup> day of July 2021, by and between Local Government Corporation, a not-for-profit corporation duly organized and existing under the laws of the State of Tennessee, with its principle place of business located in Columbia, Tennessee, (hereinafter referred to as "LGC"), and the customer as stated in the acceptance section, a body politic and corporate existing under the laws of the State of TN.

### TERM/CANCELLATION

- (A). This agreement is effective as of the above date and it shall remain in effect for an initial term through the fiscal year ending June 30. After the initial term, this agreement shall continue in effect until termination, discontinuance, or cancellation of all service pursuant to the provisions herein.
- (B). Upon thirty days prior written notice, either party may terminate this agreement in its entirety or for any part thereof.
- (C). LGC may elect to cancel this agreement if the Customer, upon thirty days prior written notice, has failed to make payments due hereunder.

### PRODUCT/SERVICE

- (A). LGC shall provide preventive maintenance and remedial service to keep the product in, or restore the product to, good working order. This service shall be performed during the hours of 8:00 AM to 5:00 PM five days per week, Monday through Friday, excluding holidays. LGC shall determine the frequency and duration of preventative maintenance service based on the specific needs of the item.
- (B). The Customer is responsible for the proper use, care, and cleaning of the product in accordance with the vendor's instructions. When the need arises for remedial service, the Customer shall notify LGC and allow LGC full and free access to the equipment.
- (C). Service will include inspection, adjustment, and replacement of parts as deemed necessary by LGC. Parts, which will be either new or reconditioned to perform as new, will be furnished on an exchange basis and the exchanged part will be identical or equivalent in specification as viable to LGC. The replacement of parts, such as internal components of printers, is limited to failure of parts; but LGC shall not replace parts due to occurrence such as misuse, abuse, or mishandling of equipment.
- (D). LGC shall not be obligated to provide service at any location other than the original installation site. If the Customer wishes to relocate products, it shall give timely prior notice to LGC and relocation and resumption of service shall be subject to agreement between LGC and the Customer.
- (E). Loan equipment or other means of back-up will be available to make certain critical work is not delayed.

### CHARGES/PAYMENTS

- (A). The Customer is liable for charges starting on the effective date. All initial agreement charges will be prorated to the end of the fiscal year (June 30).
- (B). The base annual service charges do not include: (1) accessories and consumable supplies, (2) repair or replacement parts due to any cause external to products, neglect, improper use or misuse, damage by other attachments, fire, water, theft, vandalism, acts of God, (3)



**Town of Chapel Hill**  
Town Hall, 4650 Nashville Highway, P.O. Box 157  
Chapel Hill, Tennessee 37034  
Phone (931) 364-7632 Fax (931) 364-3436  
Established 1808

**TOWN OF CHAPEL HILL CHAPEL HILL, TENNESSEE 37034 GENERAL FUND**

**014772**

Inv/CM Date: 06/01/2021 Inv/CM #: 130739GF

PO #:

Vch:

Tot: \$17,526.00

GL Account  
110-41000-255

Net Amount  
\$17,526.00

Cash Amount

Vendor: Local Government Data Processing Payment Date: 06/03/2021 Payment #: 14772 Payment Amount: \$17,526.00

**TOWN OF CHAPEL HILL CHAPEL HILL, TENNESSEE 37034 WATER & SEWER FUND**

**004971**

Inv/CM Date: 06/01/2021 Inv/CM #: 130739WS

PO #:

Vch:

Tot: \$17,526.00

GL Account  
413-52100-255  
413-52200-255

Net Amount  
\$8,763.00  
\$8,763.00

Cash Amount

Vendor: Local Government Data Processing Payment Date: 06/03/2021 Payment #: 4971 Payment Amount: \$17,526.00

**DEPARTMENT OF ENVIRONMENT AND CONSERVATION  
STATE REVOLVING FUND LOAN PROGRAM  
REQUEST FOR DISBURSEMENT OF FUNDS**

REQUEST NUMBER: Final PROJECT # CW6 2018-399  
 LEGAL NAME OF APPLICANT: Town of Chapel Hill  
 ADDRESS: 2202 Unionville Road  
 CITY, STATE, ZIP: Chapel Hill, Tennessee  
 PERIOD COVERED BY THIS REQUEST: March 1, 2020 TO May 31, 2020

**CHECK ONE:**

Clean Water  
 Drinking Water

**STATUS OF FUNDS**

CLASSIFICATIONS OF CUMULATIVE TO DATE COSTS	SRF/CAP10 Current Budget	SRF/CAP10 CUMULATIVE TOTALS	CURRENT SRF/CAP10 LOAN BUDGET (90%)	SRF/CAP10 LOAN FUNDING CUMULATIVE TOTALS (90%)	CURRENT CAP10 PF BUDGET (10%)	CAP10 PF CUMULATIVE TOTALS (10%)	OTHER FUNDING BUDGET	OTHER FUNDING CUMULATIVE TOTALS	PROJECT CUMULATIVE TOTALS
(a) Administrative & Legal fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,000.00	\$18,000.00	\$18,000.00
(b) Land Costs, Appraisals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(c) Planning Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(d) Design Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80,000.00	\$80,000.00	\$80,000.00
(e) Engineering Basic Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(f) Other Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(g) Project Inspection Fees	\$30,000.01	\$30,000.01	\$27,000.01	\$27,000.01	\$3,000.00	\$3,000.00	\$89,999.99	\$89,999.99	\$120,000.00
(h) Construction and Project Improvement Costs									
(h1) John T. Hall Construction	\$648,434.50	\$648,434.50	\$583,591.05	\$583,591.05	\$64,843.45	\$64,843.45	\$173,250.00	\$173,250.00	\$821,684.50
(h2)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(h3)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(i) Miscellaneous Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(k) Contingencies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(l) Total Cumulative to Date	\$678,434.51	\$678,434.51	\$610,591.08	\$610,591.08	\$67,843.45	\$67,843.45	\$381,249.99	\$381,249.99	\$1,039,684.50
(m) Total Payments Previously Requested		\$573,278.00		\$515,950.20		\$57,327.80			
(n) Amount Requested for Reimbursement		\$105,156.51		\$94,640.86		\$10,515.65			
(o) % of Project Completion		100%							
(p) % of Construction Work Completion		0%							

**CERTIFICATION**

I certify, to the best of my knowledge and belief, that the billed costs or disbursements are in accordance with the terms of the project, the request for payment represents the monies due which have not been previously requested, an inspection has been performed, and all work is in accordance with the terms of the award.

\_\_\_\_\_  
Signature of Authorized Certifying Official\*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Type or Printed Name and Title

\_\_\_\_\_  
Date

\*Only forms submitted with original signatures will be processed.  
 CN-0870 (Rev. 10-2003)



# WAUFORD

J. R. Wauford & Company, Consulting Engineers, Inc.

2835 Lebanon Pike, P. O. Box 140350, Nashville, TN 37214 615-883-3243

INVOICE TO:

May 27, 2020

TOWN OF CHAPEL HILL  
P. O. BOX 157  
CHAPEL HILL, TENNESSEE 37034

ATTN: Mr. Mark Graves  
City Administrator

g-4358.79  
R-2467.46

Wauford Project No. 2034 - Wastewater System Improvements  
Edison Project No. 11132  
General Engineering and Resident Observation  
Services During Construction

## ENGINEERING SERVICES 02-03-20 THROUGH 05-24-20

<u>Employee</u>	<u>Title</u>	<u>Hours</u>	
Robert S. Qualman, Jr.	Sr. Mgr. of Field Svcs.	28.0	
Daniel G. Tribble	Mgr. of Field Svcs.	3.0	
Alan W. Raybourn	Design Technician	0.5	
W. Zack McKinney	Drafter	2.0	
Leigh Ann Nordmark	Admin. Assistant	2.5	
William C. Buhl	Resident Observer	107.0	
	Payroll Cost		\$3,163.00
	+ 76.18% Payroll Additives		<u>2,409.57</u>
	Subtotal		5,572.57
	x 2.0 Multiplier		\$11,145.14

## EXPENSES

Mileage (2,911.0 miles @ \$0.47/mile)	1,368.17	
Travel	135.41	
Telephone	54.53	
On-Site Living	<u>1,471.01</u>	
Total Expenses		<u>3,029.12</u>
Subtotal		14,174.26
Less Amount Above Ceiling		<u>(7,348.01)</u>

**TOTAL AMOUNT DUE THIS STATEMENT** \$6,826.25

Ceiling Amount for General  
Engineering and Resident Observation  
During Construction \$120,000.00

Total Amount Billed to Date  
Including This Statement \$120,000.00

Pd. 08-19-20

cc: Morgan Sanders, SCTTD

# WAUFORD

J. R. Wauford & Company, Consulting Engineers, Inc.

2835 Lebanon Pike, P. O. Box 140350, Nashville, TN 37214 615-883-3243

INVOICE TO:

February 6, 2020

TOWN OF CHAPEL HILL  
P. O. BOX 157  
CHAPEL HILL, TENNESSEE 37034

ATTN: Mr. Mark Graves  
City Administrator

g-2129.98  
R-14,550.38

Wauford Project No. 2034 – Wastewater System Improvements  
Edison Project No. 11132  
General Engineering and Resident Observation  
Services During Construction

## ENGINEERING SERVICES 12-30-19 THROUGH 02-02-20

<u>Employee</u>	<u>Title</u>	<u>Hours</u>	
Robert S. Qualman, Jr.	Mgr. of Field Svcs.	11.5	
Melissa L. Boner	Engineering Intern	6.5	
Leigh Ann Nordmark	Admin. Assistant	0.5	
William C. Buhl	Resident Observer	156.0	
	Payroll Cost		\$3,412.50
	+ 76.18% Payroll Additives		<u>2,599.64</u>
	Subtotal		6,012.14
	x 2.0 Multiplier		\$12,024.28

## EXPENSES

Mileage (3,230.0 miles @ \$0.47/mile)	1,518.10
Travel	260.49
Telephone	57.89
On-Site Living	<u>2,819.60</u>
Total Expenses	<u>4,656.08</u>

**TOTAL AMOUNT DUE THIS STATEMENT** \$16,680.36

Ceiling Amount for General  
Engineering and Resident Observation  
During Construction \$120,000.00

Total Amount Billed to Date  
Including This Statement \$113,173.75

Pd: 04-08-20

cc: Morgan Sanders, SCTTD

# WAUFORD

J. R. Wauford & Company, Consulting Engineers, Inc.

2835 Lebanon Pike, P. O. Box 140350, Nashville, TN 37214 615-883-3243

INVOICE TO:

January 7, 2020

**TOWN OF CHAPEL HILL  
P. O. BOX 157  
CHAPEL HILL, TENNESSEE 37034**

**ATTN: Mr. Mark Graves  
City Administrator**

Wauford Project No. 2034 – Wastewater System Improvements  
Edison Project No. 11132  
General Engineering and Resident Observation  
Services During Construction

## ENGINEERING SERVICES 09-30-19 THROUGH 12-29-19

<u>Employee</u>	<u>Title</u>	<u>Hours</u>	
J. Gregory Davenport	President	7.0	
Kevin S. Young	Senior Consultant	1.0	
Robert S. Qualman, Jr.	Mgr. of Field Svcs.	61.5	
Melissa L. Boner	Engineering Intern	58.5	
Leigh Ann Nordmark	Admin. Assistant	2.5	
William C. Buhl	Resident Observer	117.0	
Steven A. DiDominzio	Resident Observer	6.0	
	Payroll Cost		\$6,433.50
	+ 76.18% Payroll Additives		<u>4,901.04</u>
	Subtotal		11,334.54
	x 2.0 Multiplier		\$22,669.08

## EXPENSES

Mileage (3,618.0 miles @ \$0.47/mile)	1,700.46	
Travel	59.53	
Telephone	65.52	
UPS	<u>11.42</u>	
Total Expenses		<u>1,836.93</u>

## **TOTAL AMOUNT DUE THIS STATEMENT**

**\$24,506.01**

Ceiling Amount for General  
Engineering and Resident Observation  
During Construction

\$120,000.00

< 18,012.61 > CDBG  
6,493.40 - SRF

Total Amount Billed to Date  
Including This Statement

\$96,493.39

< 89,999.99 > CDBG  
6,493.40 SRF

cc: Morgan Sanders, SCTTD

# WAUFORD

J. R. Wauford & Company, Consulting Engineers, Inc.  
www.jrwauford.com

March 31, 2020

Mr. Mark Graves  
Town Administrator  
Town of Chapel Hill  
P.O. Box 157  
2202 Unionville Rd.  
Chapel Hill, Tennessee 37034

RE: Sewer System Improvements  
Morningside Drive 8-inch Force Main  
Chapel Hill, Tennessee  
Wauford Project No. 2034; Contract 17-01  
SRF 2018-399; CW6 2018-399  
CDBG Project No. 11132

Dear Mr. Graves:

Enclosed is one (1) copy of Estimate No. 11 for John T. Hall Construction, Inc., contractor for the above referenced project, in the amount of \$92,840.91. We have reviewed the estimate and recommend payment to the contractor at this time.

Should you have any questions, please contact me.

Yours very truly,

J. R. WAUFORD & COMPANY,  
CONSULTING ENGINEERS, INC.

Robert S. Qualman, Jr., P.E.  
Manager of Construction Services

RSQ:lan

Enclosure

cc: Scott Christian, P.E. – John T. Hall Construction  
Chris Lowe – Chapel Hill (via email)  
Morgan Sanders – SCTDD (via email)  
Bill Buhl – Wauford  
2034 estimate file

60 Volunteer Boulevard  
Jackson, Tennessee 38305  
(731) 668-1953  
Fax (731) 668-6809

2835 Lebanon Pike  
P.O. Box 140350 Nashville,  
Tennessee 37214  
(615) 883-3243  
Fax (615) 391-3710

908 West Broadway Avenue  
Maryville, Tennessee 37801  
(865) 984-9638  
Fax (865) 983-4327

# Contractor's Application for Payment No.

**11**

	Application Period: <b>Feb &amp; Mar 2020</b>	Application Date: <b>March 30, 2020</b>
To (Owner): <b>Town of Chapel Hill</b>	From (Contractor): <b>John T. Hall Construction, Inc.</b>	Via (Engineer): <b>J.R. Wauford &amp; Company, Consulting Engineers, Inc.</b>
Project: <b>Morningside Drive 8-Inch Force Main</b>	Contract: <b>CDBG No. 11132</b>	<b>2835 Lebanon Pike</b> <b>Nashville, Tennessee 37214</b>
Owner's Contract No.: <b>17-01</b>	Contractor's Project No.: <b>N/A</b>	Engineer's Project No.: <b>2034</b>

*changes made by R. Bivalman 3-31-20*

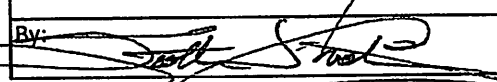
### Application For Payment Change Order Summary

Approved Change Orders	Number	Additions	Deductions
TOTALS			
NET CHANGE BY CHANGE ORDERS			

1. ORIGINAL CONTRACT PRICE.....	\$ <u>830,334.00</u>
2. Net change by Change Orders.....	\$ _____
3. Current Contract Price (Line 1 ± 2).....	\$ <u>830,334.00</u>
4. TOTAL COMPLETED AND STORED TO DATE (Progress Estimate and Stored Materials Summary).....	\$ <u>791,594.00</u>
5. RETAINAGE:	
a. 5% X <u>791,594.00</u> Work Completed.....	\$ <u>39,579.70</u>
b. 5% X _____ Stored Material.....	\$ _____
c. Total Retainage (Line 5a + Line 5b).....	\$ <u>40,194.70</u>
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$ <u>752,014.30</u>
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ <u>659,173.39</u>
8. AMOUNT DUE THIS APPLICATION.....	\$ <u>92,840.91</u>
9. BALANCE TO FINISH, PLUS RETAINAGE (Progress Estimate + Line 5 above).....	\$ <u>78,319.70</u>

**Contractor's Certification**

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 03/30/2020

CDBG

Payment of: \$ 92,840.91 <20,921.32> 71,919.59 SRF  
(Line 8 or other - attach explanation of the other amount)

is recommended by: Bill Buhl / RB 3-31-20  
(Inspector) (Date)

is recommended by: Robert S. Bivalman 3-31-20  
(Engineer) (Date)

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ Funding Agency (if applicable) \_\_\_\_\_ (Date)

# Progress Estimate

# Contractor's Application

For (contract):		Town of Chapel Hill Morningglade Drive 8-inch Force Main Contract CBFG No. 1132		Application Number:		11		March 30, 2020			
Application Period:		Feb & Mar 2020		Application Date:							
No.	Item Description	Contract Quantity	Unit	Unit Price	Contract Value	Previous Quantity	Current Quantity	Total Qty to Date	Total Completed to Date	% Complete	Balance to Finish
1	Connection No. 1	1	LS	\$8,500.00	\$8,500.00		1	1	\$8,500.00	100.0%	
2	Connection No. 2	1	LS	\$8,500.00	\$8,500.00		1	1	\$8,500.00	100.0%	
3	WWTP Modifications	1	LS	\$91,000.00	\$91,000.00	0.75	0.10	0.85	\$77,350.00	85.0%	\$13,650.00
4	8" PVC DR21 Class 2000 Force Main STA 0+00 to 35+53	13202	LF	\$54.00	\$580,888.00	12577	615	13192	\$380,448.00	99.9%	\$440.00
5	8" PVC DR21 Class 2000 Force Main STA 35+53 to EOL	80	LF	\$110.00	\$8,800.00		80	80	\$8,800.00	106.3%	-\$550.00
6	8" DIP RI Gravity Sewer in 16" SI Casing; Bored or Open Cut	70	LF	\$650.00	\$45,500.00		70	70	\$45,500.00	107.1%	-\$3,250.00
7	16" SI Casing Pipe; Bore & Jack	6	EA	\$10,971.00	\$65,826.00	6		6	\$65,826.00	100.0%	
8	2" Air & Vacuum Release Valve	6	EA	\$10,971.00	\$65,826.00	6		6	\$65,826.00	100.0%	
9	Undercutting of trench and stone backfill	20	CY	\$20.00	\$400.00	20	20	20	\$400.00	100.0%	
10	Dense Grade Aggregate	20	CY	\$21.00	\$420.00	20	20	20	\$420.00	100.0%	
11	TDOT No. 67 Crushed Stone under paved surfaces	100	CY	\$21.00	\$2,100.00	100	100	100	\$2,100.00	100.0%	
12	Class "C" Concrete	25	CY	\$90.00	\$2,250.00	5	20	25	\$2,250.00	100.0%	
13	Flowable Fill	75	CY	\$120.00	\$9,000.00						\$9,000.00
14	Asphaltic Concrete Pavement - Binder Course	25	CY	\$125.00	\$3,125.00						\$3,125.00
15	Asphaltic Concrete Pavement - Surface Course	25	CY	\$125.00	\$3,125.00						\$3,125.00
16	Class "A" Concrete	10	SY	\$90.00	\$900.00						\$900.00
					\$830,394.00				\$802,894.00	96.8%	\$26,440.00

\$ 791,594.00

# Stored Material Summary

# Contractor's Application

For (contract):		Town of Chapel Hill Morrisgside Drive 8-inch Force Main Contract CD96 No. 11132				Application Number:		11				
Application Period:		Feb & Mar 2020				Application Date:		March 30, 2020				
Item No.	Invoice No.	Shop Dwg Transmittal No.	Materials Description	Invoice Cost Per Unit	Unit	Stored Previously		Stored this Month		Incorporated in Work		Materials Remaining in Storage
						Qty	Value	Qty	Value	Qty	Value	
5	773755		8" PVC SDR21 C200 Pipe	\$5.51	LF	623.00	\$3,432.73			623.00	\$3,432.73	
<b>Totals</b>							\$3,432.73				\$3,432.73	

# WAUFORD

J. R. Wauford & Company, Consulting Engineers, Inc.  
www.jrwauford.com

May 28, 2020

Mr. Mark Graves  
Town Administrator  
Town of Chapel Hill  
P.O. Box 157  
2202 Unionville Rd.  
Chapel Hill, Tennessee 37034

RE: Sewer System Improvements  
Morningside Drive 8-inch Force Main  
Chapel Hill, Tennessee  
Wauford Project No. 2034; Contract 17-01  
SRF 2018-399; CW6 2018-399  
CDBG Project No. 11132

Dear Mr. Graves:

John T. Hall Construction, Inc. has satisfactorily completed all the work on the subject contract and the force main is in service. We are, therefore, recommending we close out the John Hall contract.

The total contract amount earned by John Hall is \$821,684.50 of which our records indicate Chapel Hill has paid \$752,014.30, which leaves a balance of \$69,670.20. If your records confirm these amounts, we hereby recommend payment to John T. Hall Construction, Inc. of said \$69,670.20.

We have established April 7, 2020 as the substantial completion date; John Hall has a contractual one-year warranty which expires April 7, 2021. We will be available for a one-year inspection approximately one month prior to expiration of said warranty.

Enclosed are two (2) copies of the Contractor's Affidavit for your files and two (2) copies of the final balancing Change Order. Please return via email a signed copy of the Change Order to me for distribution.

Should you have any questions, please contact me.

Yours very truly,

J. R. WAUFORD & COMPANY,  
CONSULTING ENGINEERS, INC.

Robert S. Qualman, Jr., P.E.  
Senior Manager of Construction Services

RSQ:lan  
Enclosures

cc: Scott Christian, P.E. -- John T. Hall Construction  
Chris Lowe -- Chapel Hill (via email)  
Morgan Sanders -- SCTDD (via email)  
Bill Buhl -- Wauford  
2034 estimate file

60 Volunteer Boulevard  
Jackson, Tennessee 38305  
(731) 668-1953  
Fax (731) 668-6809

2835 Lebanon Pike  
P.O. Box 140350 Nashville,  
Tennessee 37214  
(615) 883-3243  
Fax (615) 391-3710

908 West Broadway Avenue  
Maryville, Tennessee 37801  
(865) 984-9638  
Fax (865) 983-4327



# Contractor's Application for Payment No.

**12 & Final**

	Application Period: <b>Apr-May 2020</b>	Application Date: <b>May 26, 2020</b>
To (Owner): <b>Town of Chapel Hill</b>	From (Contractor): <b>John T. Hall Construction, Inc.</b>	Via (Engineer): <b>J.R. Wauford &amp; Company, Consulting Engineers, Inc. 2835 Lebanon Pike Nashville, Tennessee 37214</b>
Project: <b>Morningside Drive 8-Inch Force Main</b>	Contract: <b>CDBG No. 11132</b>	Engineer's Project No.: <b>2034</b>
Owner's Contract No.: <b>17-01</b>	Contractor's Project No.: <b>N/A</b>	

### Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1		\$8,649.50
<b>TOTALS</b>		<b>\$8,649.50</b>
<b>NET CHANGE BY CHANGE ORDERS</b>	<b>-\$8,649.50</b>	

1. ORIGINAL CONTRACT PRICE.....	\$ <u>830,334.00</u>
2. Net change by Change Orders.....	\$ <u>-8,649.50</u>
3. Current Contract Price (Line 1 ± 2).....	\$ <u>821,684.50</u>
4. TOTAL COMPLETED AND STORED TO DATE (Progress Estimate and Stored Materials Summary).....	\$ <u>821,684.50</u>
5. RETAINAGE:	
a. X <u>821,684.50</u> Work Completed.....	\$ _____
b. X _____ Stored Material.....	\$ _____
c. Total Retainage (Line 5a + Line 5b).....	\$ _____
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$ <u>821,684.50</u>
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ <u>752,014.30</u>
8. AMOUNT DUE THIS APPLICATION.....	\$ <u>69,670.20</u>
9. BALANCE TO FINISH, PLUS RETAINAGE (Progress Estimate + Line 5 above).....	\$ _____

#### Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Date: 5/26/2020

Payment of: \$ 69,670.20 <del>66,433.29</del> CDBG 3,236.91 SRF  
(Line 8 or other - attach explanation of the other amount)

is recommended by: W. Buhl / RO 5-28-20  
(Inspector) (Date)

is recommended by: Robert S. Qualman 5-28-20  
(Engineer) (Date)

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ (Date)  
Funding Agency (if applicable)

# Progress Estimate

# Contractor's Application

For (contract):		Town of Chapel Hill Morningglade Drive 8-inch Force Main Contract CB86 No. 11132		Application Number:		12 & Final							
Application Period:		Apr-May 2020		Application Date:		May 26, 2020							
No.	Item Description	Contract Quantity	Unit	Unit Price	Contract Value	Previous Quantity	Current Quantity	Total Qty to Date	Total Completed to Date	% Complete	Balance to Finish		
1	Connection No. 1	1	LS	\$8,500.00	\$8,500.00	1	0.15	1	\$8,500.00	100.0%			
2	Connection No. 2	1	LS	\$9,500.00	\$9,500.00	0.85	0.15	1.00	\$9,500.00	100.0%			
3	WWTP Modifications	1	LF	\$54.00	\$54.00	13192	5	13192	\$580,448.00	100.0%			
4	8" PVC DR21 Class 2000 Force Main STA 0+00 to 35+53	13192	LF	\$44.00	\$580,448.00	80	5	85	\$9,350.00	100.0%			
5	8" PVC DR21 Class 2000 Force Main STA 35+53 to EOL	85	LF	\$110.00	\$9,350.00	70	5	75	\$48,750.00	100.0%			
1	8" DIP RI Gravity Sewer In 16" SI Casting Bored or Open Cut	75	LF	\$650.00	\$48,750.00	6	5	6	\$65,826.00	100.0%			
7	16" SI Casting Pipe; Bore & Jack	6	EA	\$10,971.00	\$65,826.00	20	5	20	\$460.00	100.0%			
8	2" Air & Vacuum Release Valve	20	EA	\$20.00	\$400.00	20	5	20	\$420.00	100.0%			
9	Undercutting of trench and stone backfill	20	CY	\$21.00	\$420.00	100	5	100	\$2,100.00	100.0%			
10	Dense Grade Aggregate	20	CY	\$21.00	\$420.00	25	5	25	\$2,250.00	100.0%			
11	TDOT No. 67 Crushed Stone under paved surfaces	100	CY	\$21.00	\$2,100.00	45.1	5	45.1	\$5,637.50	100.0%			
12	Class "C" Concrete	25	CY	\$90.00	\$2,250.00	26.0	5	26.0	\$3,250.00	100.0%			
13	Flowable Fill	45.1	CY	\$120.00	\$5,637.50	41.7	5	41.7	\$3,753.00	100.0%			
14	Asphaltic Concrete Pavement - Binder Course	26.0	CY	\$125.00	\$3,250.00								
15	Asphaltic Concrete	26.0	CY	\$125.00	\$3,250.00								
16	Class "A" Concrete	41.7	SY	\$90.00	\$3,753.00								
					\$821,684.50						\$821,684.50	100.0%	

# Stored Material Summary

Apr-May 2020

# Contractor's Application

#####

For (contract):		Town of Chapel Hill Morningside Drive 8-inch Force Main Contract CD86 No. 21132		Application Number:		12 & Final						
Application Period:		Apr-May 2020		Application Date:		May 25, 2020						
Item No.	Invoice No.	Shop Dwg Transmittal No.	Materials Description	Invoice Cost Per Unit	Unit	Stored Previously		Stored this Month		Incorporated in Work		Materials Remaining in Storage
						Qty	Value	Qty	Value	Qty	Value	
<b>Totals</b>												



DEPARTMENT OF ENVIRONMENT AND CONSERVATION  
STATE REVOLVING FUND LOAN PROGRAM

STATE REVOLVING FUND -  
BUDGET/RE-BUDGET FORM  
PROJECT # CW6 2018-399

LEGAL NAME OF APPLICANT: Town of Chapel Hill  
ADDRESS: 2202 Unionville Road  
CITY, STATE, ZIP: Chapel Hill, TN 37034

CLASSIFICATIONS OF COSTS	x	y	xy	(3)	(4)	(6)	(7)	(8)-(6)+(7)*	(9)	(10)	(11)-(9)+(10)*	(12)-(4)-(8)+(11)
	CURRENT SRF/CAP16BUDGET(100%)	ADJUSTMENT SRF/CAP16BUDGET	REVISED SRF/CAP16BUDGET	SRF/CAP16 LOAN (90%) (\$)	CAP13 PRINCIPAL FORGIVENESS (10%) (\$)	LOCAL SHARE (\$)	LOCAL SHARE ADJUSTMENT* (\$)	REVISED LOCAL SHARE* (\$)	OTHER FUNDS SHARE (\$)	OTHER FUNDS SHARE ADJUSTMENT* (\$)	REVISED OTHER FUNDS SHARE* (\$)	CURRENT TOTAL PROJECT COSTS (\$)
(a) Administrative & Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,000.00	\$18,000.00	\$18,000.00
(b) Land Costs, Appraisals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(c) Planning Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(d) Design Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80,000.00	\$80,000.00	\$80,000.00
(e) Engineering Basic Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(f) Other Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(g) Project Inspection Fees	\$40,000.00	(\$9,999.99)	\$30,000.01	\$27,000.01	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90,000.00	\$89,999.99	\$120,000.00
(h) Construction and Project Improvement Costs												
(h1) John T. Hall Construction	\$648,434.50	\$0.00	\$648,434.50	\$583,591.05	\$64,843.45	\$0.00	\$0.00	\$0.00	\$0.00	\$173,250.00	\$173,250.00	\$821,684.50
(h2)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(h3)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(h4)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(h5)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(h6)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(h7)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(h8)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(j) Miscellaneous Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(k) Contingencies	\$58,666.00	\$51,649.49	\$110,315.49	\$91,561.86	\$7,722.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.01	\$110,315.50
<b>TOTALS</b>	<b>\$747,100.50</b>	<b>\$41,649.50</b>	<b>\$788,750.00</b>	<b>\$702,152.92</b>	<b>\$75,565.54</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$361,250.00</b>	<b>\$361,250.00</b>	<b>\$1,150,000.00</b>

  
ENGINEER'S OR AUTHORIZED REPRESENTATIVE'S SIGNATURE

9/2/2021  
DATE

\*Applicable only to budget revisions.  
\*\*Only forms submitted with original signatures will be processed.  
NOTE: Additional columns may be added, if necessary, to accommodate additional funding agencies.  
Form Revised 8-2002



STATE OF TENNESSEE  
DEPARTMENT OF ENVIRONMENT AND CONSERVATION

Division of Water Resources

**State Revolving Fund Loan Program**

William R. Snodgrass – Tennessee Tower  
312 Rosa L. Parks Ave., 12<sup>th</sup> Floor  
Nashville, TN 37243

November 07, 2017

The Honorable Danny Bingham  
Mayor, Town of Chapel Hill  
2202 Unionville Road  
P. O. Box 157  
Chapel Hill, TN 37034

RE: Financial Sufficiency Approval (Revised)  
Chapel Hill (Marshall County), Tennessee  
CW6 2018-399: Sewer system improvements to install a new 8-inch force main from the  
Morningside Drive SPS to the wastewater treatment plant

Dear Mayor Bingham:

Based on a review of audited financial statements for fiscal years 2014 through 2016; user rates; and financial projections, the State Revolving Fund (SRF) Loan Program has determined that the City of Chapel Hill's current user rate structure as adopted in "Resolution Number 17-22" for the water and wastewater fund is sufficient to repay the proposed \$788,750 Clean Water SRF loan. The loan will include approximately \$78,875 Principal Forgiveness, which will not have to be repaid. The project also includes a CDBG of \$361,250 for a total cost of \$1,150,000.

The SRF Loan Program reserves the right to conduct new or additional financial evaluations at any time prior to the actual loan being awarded if, in the opinion of the SRF program, circumstances warrant such re-evaluations. Thank you for your interest in the SRF program.

Please contact me at (615) 253-9944 or [thomas.marcum@tn.gov](mailto:thomas.marcum@tn.gov), if you have any questions or need additional assistance.

Sincerely,

Thomas Marcum  
SRF Loan Program, Finance Section

cc: Mr. Mark Graves, Town Administrator, Chapel Hill, TN (via-email)  
Mr. J. Gregory Davenport, P.E., President, J.R. Wauford & Company, Nashville, TN (via e-mail)  
SRF Loan Program Managers (via e-mail)  
User Charge System File

**TOWN OF CHAPEL HILL, TENNESSEE**

**RESOLUTION NO. 16-5**

**A RESOLUTION TO SUBMIT AN APPLICATION TO THE TENNESSEE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR THE TOWN OF CHAPEL HILL, TENNESSEE**

**WHEREAS**, the Town of Chapel Hill, Tennessee is eligible for funds under the Community Development Block Grant Program; and

**WHEREAS**, the need exists to rehabilitate sewer lines for the Town of Chapel Hill, Tennessee; and

**WHEREAS**, the Town of Chapel Hill wishes to submit a Community Development Block Grant application for the said project; and

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMAN, CHAPEL HILL, TENNESSEE**

- (1) The Mayor be authorized and directed to execute and submit an application for CDBG funds in the amount of \$361,250.
- (2) The Mayor be authorized and directed to enter into all necessary agreements with the Tennessee Department of Economic and Community Development to receive and administer such grant funds.
- (3) \$ 1,150,000 is the total cost of the project. The balance of \$788,750 local matching contribution will be provided by funds from the State Revolving Fund Loan Program.

**PASSED AND ADOPTED BY THE CHAPEL HILL MAYOR AND BOARD OF ALDERMEN, CHAPEL HILL, TENNESSEE.**

**THIS 14th DAY OF MARCH, 2016.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Attest: Recorder

## **Resolution 17-22**

### **A Resolution to Increase Sewer Rates**

**WHEREAS**, the sewer force main along Highway 31 A is inadequate to continue to serve as the primary conduit from Morningside lift station to the wastewater treatment plant; and

**WHEREAS**, the breaks which occur regularly along this force main create regulatory violations and unsanitary conditions; and

**WHEREAS**, we applied for and received a Community Development Block Grant in the amount of \$361,250, and it was stated in that resolution that the remaining \$788,750 would be funded through a loan from the State Revolving Fund; and

**WHEREAS**, SRF staff has completed a rate survey to determine the necessary rates to cover the debt service and we have been approved to implement the increase over a three year period.

**NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF CHAPEL HILL, TENNESSEE** the following:

That the minimum sewer rate be raised \$5.00 per month, each year, for the next three fiscal years. The first increase to take effect with the November 2017 billing cycle, and subsequent increases to take effect at the beginning of the next two fiscal years in July 2018 and July 2019.

Resolved this 11<sup>th</sup> day of September, 2017.

Motion to approve made by Alderman Hill, seconded by Alderman Faulkenberry, with the following roll call vote:

Aye: Jan Darnell, Mike Faulkenberry, Horace Hill, Marion Joyce, Tommy Lawrence, Dottie Morton

Nay: None

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Mayor

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ATTEST: Town Administrator



**Town of Chapel Hill**  
Town Hall, 4650 Nashville Highway, P.O. Box 157  
Chapel Hill, Tennessee 37034  
Phone (931) 364-7632 Fax (931) 364-3436  

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Established 1808

September 2, 2021

Ms. Andrea Fenwick  
Department of Environment and Conservation  
State Revolving Loan Fund Program  
William R. Snodgrass - Tennessee Tower, 12<sup>th</sup> Floor  
312 Rosa L. Parks Avenue  
Nashville, Tennessee 37243  
[Andrea.W.Fenwick@tn.gov](mailto:Andrea.W.Fenwick@tn.gov)

*Via Email Only*

RE: Request for Loan Reduction  
SRF CW6 2018-399  
Contract 18-01: Morningside Drive 8-inch Force Main  
Chapel Hill, Tennessee  
Wauford Project No. 2034

Dear Ms. Fenwick:

With the submission of the most recent Payment Request (Final), the Town of Chapel Hill has requested \$678,434.51 of the total \$788,750 from the State Revolving Loan Fund for Project # CW6 2018-399. The difference is \$110,315.49. Please decrease the loan to \$678,434.51.

If you have any questions or comments, please do not hesitate to contact me or Melissa Boner, E.I.

Sincerely,  
TOWN OF CHAPEL HILL

Michael Faulkenberry  
Mayor

cc: Ruth Magallanes, Town Recorder, [ruthmagallanes@townofchapelhilltn.gov](mailto:ruthmagallanes@townofchapelhilltn.gov)  
Felicia D. Freeman, SRF – [Felicia.D.Freeman@tn.gov](mailto:Felicia.D.Freeman@tn.gov)  
Richard Thomas, SRF – [Richard.E.Thomas@tn.gov](mailto:Richard.E.Thomas@tn.gov)  
Melissa Boner, Wauford – [melissab@jrwauford.com](mailto:melissab@jrwauford.com)